



XIV Trans-Regional Seapower Symposium

October 7th -10th 2024, Venice

“A spotlight on the depths: the Underwater as the new frontier for humankind”

“We come from the sea, we depend on the sea”

CHAIRPERSONS/SPEAKERS INFORMATION SHEET

Present information sheet provides basic details to support XIV T-RSS Chairpersons and Speakers.

1. Panels' structure

Working sessions will be developed onto three panels, each of them chaired by a chairperson except for the second panel, which will be divided in two sub-panels (Tuesday and Wednesday, October 8th and 9th) and chaired by two chairmen. A final wrap up session conducted by the four chairpersons will be held on Thursday October, 10th. Panels structure available at: <https://eventimarina.it/trss/>

	October 7 th	October 8 th	October 9 th	October 10 th
AM	Delegation arrival	Opening Ceremony	2 nd Panel	Final Session Closing Ceremony
PM		1 st Panel	3 rd Panel	Delegation Departure

Following roles will be played:

- **Acting Chairperson** (ITN representative): will support the correct and regular running of the Panels' activities and the workflow, introducing working sessions and providing a general overview of the schedule. He will check the respect of the planned activities and will provide information on daily schedule and logistics. He sits at the main table on the stage.
- **Chairperson**: will chair the assigned Panel. He will briefly introduce the Speakers, providing relevant professional details for each of them (CV will be made available by the Italian Navy). Chairperson will moderate the addresses of the delegates, fostering the Q&A session and the panel discussion. He can present his own perspective and insights, keeping in mind to manage all interventions within the scheduled timeframe. He will be called on the stage at the beginning of the working session, to sit at the main table.

All chairpersons will be in charge for summarizing main takeaways from respective panels during the wrap-up session (on Thursday, October 10th).

- **Analysis**: will provide a brief (**5 minutes**) insight on the topic to be discussed during the panels.

- **Guest Speakers, Geostrategic Analysis, Out of the Box Perspective, Keynote Address, (period of 10 minutes):** will provide a focused insight on the main theme during the opening and closing ceremonies. He will be invited to deliver his speech from the stage and may support it with a PowerPoint presentation or video.
- **Speakers:** will provide their insights about the main topic of the respective panel, moderated by the Chairperson. The acting chairperson will call them on the stage at the beginning of the working session, to sit at the main table. They may support their speech with a powerpoint / video. Once completed, they remain on the stage, participating actively at the panel discussion and supporting the development of the Q&A session. They can deliver their speech and answer to questions in English/French/Spanish/Portuguese/Arabic/Japanese languages (translation will be provided to the audience).

2. Sequence:

Sequence of Panel interventions:

- Acting Chairperson (ITN) briefly introduces the Panel topic and speakers, asking the chairperson and speakers to join the panel on the stage;
- Chairperson briefly introduces each Panel's Speaker;
- Speakers interventions, moderated by Chairperson. Alphabetical order (English) will be followed for Navies and then organizations/agencies;
- Chairperson manages Q&A Session.

3. Language:

English will be official language of the XIV Trans-Regional Seapower Symposium working sessions. Following translation services will be available:

- English to Italian and Italian to English;
- English to French and French to English;
- English to Spanish and Spanish to English;
- English to Arabic and Arabic to English;
- English to Japanese and Japanese to English;
- English to Portuguese and Portuguese to English.

4. Time & Format:

Speakers are kindly requested to deliver their speech in a period of **7-8 minutes**. In this perspective, they will be free to articulate their intervention in the form deemed most appropriate: speech only or speech and .PPT slides / video to comment on.

Requested standard for .PPT slides is 16:9 format/Office 2010; video shall be in .MP4 format and not exceed 300MB.

Speeches and .PPT slides (if the case) should be forwarded to XIV T-RSS Staff **NLT September 24th 2024.**

5. Miscellaneous

On Monday, 7th PM a coordination meeting with chairpersons and speakers' assistants will be provided (location to be confirmed) to provide final details.

Chairpersons and Speakers are kindly requested to forward their CV in the English language (no more than 1 A4 page, Arial 12, single space, editable MS Word .docx format) in MS Word editable format, together with a recent picture (resolution of 300 dpi or higher), to international.relations@marina.difesa.it.

Sala Squadratori” Layout

